

Lawley

INSURANCE | EMPLOYEE BENEFITS

Employee Benefits Marketer, Technology Solutions

Position Focus:

- Prepare materials for quote submissions, compile benefit/coverage quote comparison spreadsheet and exhibit information for client proposal
- Maintain complete and accurate documentation of all tasks in CRM
- Create and maintain working relationships with clients, carriers, benefit consultants and agency personnel
- Act as a resource for technology platform markets.
- Maintain Master Grids for Lawley Marketplace medical and ancillary products
- Prepare Lawley Marketplace Enterprise medical renewal grids and ancillary renewal grids for all markets
- Support all Lawley initiatives as requested, guided by company values, sales culture, business needs and scorecard

Successful candidates possess:

- Employee Benefits experience in marketing or similar role for 3 years or more
- Life Accident & Health License
- Relevant knowledge of benefit products, documents and usages
- Computers skills are a must; including proficiency in Excel
- Ability to work well independently and on a team
- A passion to make customers and coworkers feel important and valued
- A need to achieve results, and the resourcefulness to do so
- Incredible attention to detail and organizational skills
- Open to continuing education, college degree preferred
- Positive attitude, even in a fast-paced environment
- Capability to work quickly and efficiently
- Methodical, yet swift decision-making skills
- Precise verbal and written communication skills, even under time constrain

What's in it for you? *The Lawley Advantage!*

- Fulfilling career securing your clients' well being
- Competitive salary, referral bonuses **AND** annual bonus eligibility
- Great Benefits (Medical, Dental, Vision-- the works!)
- Educational and growth opportunities
- Generous PTO and 401K upon hire
- Office hours 8-4:30; Comfortable, family oriented culture
- Lawley is not a call center environment
- Work hard, play hard!!



Lawley provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.