

# **Employee Notice**

## **COVID-19 Jobsite Safety Procedures**

- For applicable projects, employees arriving on site are to utilize designated entry points established for the project.
- Employees must avoid physical contact with others and shall direct others to increase personal space to at least six (6) feet, where possible.
- All persons on site must wash their hands upon entering the worksite and periodically over the course of their shift with soap and water or shall use an alcohol-based hand sanitizer comprised of least 60% ethanol or 70% isopropanol.
- Each jobsite shall develop cleaning and disinfection procedures following CDC guidelines.
- A “No Congregation” policy is in effect on all construction jobsites. All employees must adhere to social distancing protocols by maintaining a minimum distance of 6 feet from other individuals. If a construction activity must be performed and it is infeasible to perform that operation while maintaining social distancing, employees shall be provided with the appropriate PPE as defined by OSHA and the CDC.
- All in-person meetings will be limited. To the extent possible, meetings will be conducted by telephone.
- Safety meetings shall be by telephone, if possible. If safety meetings are conducted in-person, groups may not total more than 10 people and participants must remain at least six (6) feet apart.
- All employees shall wear a face covering where social distancing cannot be consistently maintained.
- Gloves and eye protection should be worn at all times while on-site.
- Employees should limit the use of co-workers’ tools and equipment. To the extent tools must be shared, the Company will provide alcohol-based wipes to clean tools before and after use.
- All employees are strongly encouraged to maintain appropriate social distancing when traveling to work or returning home from work. Employees that utilize company vehicles are not to share their vehicle with others to get to and from work. If a construction activity requires more than one employee to occupy the vehicle, appropriate PPE must be worn.

- When entering a machine or vehicle, door handles, steering wheel, etc. are to be cleaned and disinfected.
- All high contact surfaces, including but not limited to, meeting areas, door handles, handrails, personnel hoists, elevators, laptops, tools, bathrooms/porta-potties, etc. shall be cleaned and disinfected at least twice daily.
- Personnel hoists and elevators shall only be used at 50% capacity and employees must be provided with appropriate PPE.
- Employees should avoid touching eyes, nose, and mouth with your hands.
- All employees must clean up after themselves. No person shall be responsible for moving, unpacking and packing up tools or other personal belongings of another individual.