

# Employee Notice

## COVID-19 Jobsite Exposure Protocols

In order to prevent the spread of COVID-19 at our jobsites, everyone must play their part. As set forth below, the Company has instituted various housekeeping, social distancing, and other best practices at our jobsites. All employees must follow these. In addition, employees are expected to report to their managers or supervisors if they are experiencing signs or symptoms of COVID-19, as described below.

- Sick employees are not to report to work.
- Any employee exhibiting any of the symptoms below, must report such symptoms to a supervisor (via phone, texting, or email) immediately, and head home from the job site or stay home if already there. Employees that show signs or complain about such symptoms shall be directed to leave the project site immediately. COVID-19 typical symptoms:
  - Fever
  - Cough
  - Shortness of Breath or difficulty breathing
  - Sore Throat
  - New loss of taste or smell

Prior to starting a shift, each employee will self-certify that they:

- Have no signs of a fever or a measured temperature greater than 100.3 degrees.
- Had no cough or trouble breathing within the past 24 hours.
- Have not had "close contact" with an individual diagnosed with COVID-19. "Close contact" means living in the same household as a person who has tested positive for COVID-19, caring for a person who has tested positive for COVID-19, being within 6 feet of a person who has tested positive for COVID-19, or coming in direct contact with secretions (e.g., being coughed on) from a person who has tested positive for COVID-19, while that person was symptomatic.
- Have not been asked to self-isolate or quarantine by their doctor or a local public health official.

Any employee that exhibits symptoms, answers yes to any items on the daily questionnaire, or who are unable to certify they do not have an elevated temperature, shall be directed to leave the work site. If warranted, such employee(s) must seek medical attention and receive applicable testing per their health care provider. Such employee(s) are not to return to the work site until cleared by a medical professional if the health care provider determines they may be or have been infected with COVID-19. CDC and NYSDOH guidelines must be followed accordingly.